

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Student Registration Division

NOTIFICATION

No. IG/SRD/AC85/LE/2026/33443
Date: 23 July 2026

Subject: Operationalization of credit transfer under the Lateral Entry Provision

In pursuance of the decision of the Academic Council at its **85th Meeting held on 06 April 2026**, approving the proposal for streamlining the **Lateral Entry** provision, and in order to facilitate seamless transfer of credits, the following operational procedure is hereby notified for implementation, effective from July 2026 admission cycle.

1. Background

The University has been offering admission through the **Lateral Entry** route in identified academic programmes, subject to fulfilment of the prescribed eligibility conditions. Under the existing practice, learners admitted through lateral entry are required to submit the Grade Card of the qualifying programme at the time of admission and thereafter apply separately for transfer of credits from the qualifying programme.

To simplify this process, improve learner convenience, and ensure timely transfer of credits, the Academic Council has approved automatic initiation of the credit transfer process.

2. Applicability

This Notification shall apply to all academic programmes in which admission through **Lateral Entry** has been approved by the Academic Council.

3. Operational Procedure

(i) Submission of Lateral Entry Admission Data

The Student Registration Division (SRD) shall, at the close of every admission cycle, prepare and share with the Student Evaluation Division (SED) the details of all students admitted through Lateral Entry, including:

- Enrolment Number;
- Name of the learner;
- Programme admitted to;
- Qualifying Programme;
- Year of Completion of the qualifying programme; and
- Any other information required for processing of credit transfer.

(ii) Verification and credit transfer by Student Evaluation Division

The Student Evaluation Division (SED) shall:

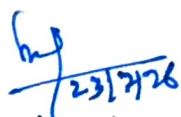
- verify the academic credentials of the learner;
- verify successful completion of the qualifying programme;
- transfer the eligible credits to the learner's new programme in the Student Management System.
- Upon successful verification, the learner's academic records shall be updated with the credits transferred

(iii) Credit Transfer Fee

The prescribed **Credit Transfer Fee**, as notified by the University from time to time, shall be collected at the time of admission through the Lateral Entry mode.

4. General Provisions

1. Admission through Lateral Entry shall remain subject to fulfilment of the eligibility conditions prescribed for the concerned programme.
2. Admission through Lateral Entry is granted on the basis of the grade card of the qualifying programme uploaded by the applicant. If, after confirmation of admission it is found that the candidate has not successfully completed the qualifying examination, the admission shall be cancelled. In such cases the applicant shall not be eligible for refund of fee.
3. Award of the Degree shall continue to be subject to successful completion of the prescribed programme requirements and the minimum credits stipulated under the Programme.
4. Learners enrolled through lateral entry prior to this notification shall continue to be governed by the existing provisions.



(Registrar)

Student Registration Division

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